

## CITY AND COUNTY OF SWANSEA

### NOTICE OF MEETING

You are invited to attend a Meeting of the

### AUDIT COMMITTEE

**At:** Committee Room 1, Civic Centre, Swansea

**On:** Thursday, 27 March 2014

**Time:** 5.00 pm

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### AGENDA

	Page No.
<b>1 Apologies for Absence.</b>	
<b>2 Disclosures of Personal and Prejudicial Interests.</b>	1 - 2
<b>3 Minutes.</b> To approve the Minutes of the meetings of the Audit Committee held on 27 February 2014.	3 - 8
<b>4 Briefing - Responsibility for Implementing Audit Recommendations in Schools.</b>	
<b>5 Internal Audit Annual Plan 2013/14 - Monitoring Report for the Period 1 October 2013 to 31 December 2013.</b>	9 - 16
<b>6 Internal Audit Annual Plan - Methodology.</b>	17 - 23
<b>7 Audit Committee Work Plan.</b>	24 - 26
<b>8 Date of Next Meeting - Thursday, 24 April 2014.</b>	



**Patrick Arran**  
**Head of Legal, Democratic Services & Procurement**  
**Wednesday, 19 March 2014**

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**Contact: Democratic Services: - 636016**

## AUDIT COMMITTEE (12)

### Lay Member:

Mr Alan M Thomas ( <b>Independent Chair</b> )
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### Councillors:

#### Labour Councillors: 8

Bob A Clay	Jennifer A Raynor
Phil Downing	Robert V Smith
Robert Francis-Davies	Des W W Thomas
Geraint Owens	Lesley V Walton

#### Liberal Democrat Councillors: 2

Jeff W Jones	Paul M Meara
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#### Independent Councillor: 1

Lynda James	
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#### Conservative Councillor: 1

Paxton R Hood-Williams	
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### Officers:

Jack Straw	Chief Executive
Dean Taylor	Director of Corporate Services
Mike Hawes	Head of Financial Services
Paul Beynon	Chief Auditor
Tracey Meredith	Directorate Lawyer
Dave Mckenna	Overview & Scrutiny Manager
Richard Rowlands	Business Performance Manager
Patrick Fletcher	Communications
PricewaterhouseCoopers	External Auditors
Archives	
Democratic Services	
Spares	

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